

# Licensure for Bidding Suppliers

Suppliers submitting a bid for a product category in a competitive bidding area (CBA) must meet all DMEPOS (Durable Medical Equipment, Prosthetics, Orthotics, and Supplies) state licensure requirements and other applicable state licensure requirements, if any, for that product category for every state in that CBA. Bidding suppliers must ensure that copies of all applicable state licenses are RECEIVED by the NSC on or before May 1, 2012. As part of the bid evaluation, we will verify with the NSC that the supplier has all such licenses on file. In order to be eligible to be awarded a contract, suppliers must possess the applicable licenses for each location listed on Form A of the online bid submission system (DBidS). Contract suppliers must maintain compliance with all licensure requirements throughout the duration of the contract period.

Contracts are only awarded to suppliers that meet all state licensure requirements for every state in a CBA. Every supplier location must be licensed in each state in which it provides services. Here are some key points to remember for multiple-state CBAs:

- A supplier with only one location in a multiple-state CBA must have that location meet the license requirements of each state in the CBA to provide competitive bidding items and services throughout the CBA. For example, a supplier bidding in the Augusta-Richmond County (Georgia and South Carolina) CBA that only has a location in Georgia must have that location licensed in Georgia and South Carolina.
- Each supplier with more than one location in a multiple-state CBA must have the applicable state licenses for the state in the CBA in which it provides the competitively bid items. For example, for the Omaha-Council Bluffs (Nebraska and Iowa) CBA, all locations of the supplier located in Nebraska must have the state license(s) to provide the competitive bidding items in Nebraska, and all locations of the supplier in Iowa must have the state license(s) to provide the competitive bidding items in Iowa. However, each location does not have to be licensed for both states unless that location is providing items in both states.

CMS will be conducting a national mail-order competition for diabetic testing supplies at the same time as the Round 2 competition. The national mail-order competition will include all parts of the United States, including the 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam, and American Samoa. Suppliers bidding in the national mail-order competition must possess all applicable licenses in all parts of the United States to bid in this competition.

A licensure guide for each state, the District of Columbia, and the territories may be found on the National Supplier Clearinghouse (NSC) website at [palmettogba.com/NSC](http://palmettogba.com/NSC). These guides provide general licensure requirements for each product category included in the Competitive Bidding Program and contact information for each state's licensing board or agency. These are only guides. Licensure requirements change periodically and it remains the responsibility of the bidding supplier to identify and obtain all required licenses. For more information about licensure requirements, please consult the appropriate license issuing agency listed on the guides or call the NSC at 866-238-9652.